

# BOARD MEETING MINUTES

October 9, 2019

## MEMBER'S PRESENT

Vicki Alire  
Joyce Fleming  
Sally Allee  
Chris Montague  
Nita McAuliffe  
LaVerne Valdez

## OTHERS PRESENT

Shayna Garrett  
Tim Johnson  
Anita Kinsey  
Cindy Espinoza

## CALL TO ORDER

The Board meeting was called to order at 2:06pm

## Introduction of guests:

None

## II. APPROVAL OF THE MINUTES:

Motion to approve the minutes from September 2019.

**MOTION: Vicki    SECOND: Nita**

## III. ADDITIONS/CHANGES TO AGENDA

1. Add: Approval of Residential Policy Quality Management Plan R14.15
2. Add: Approval of Residential Policy Incident/Critical Incident Reporting R4.6
3. Discussion regarding potential rental of agency property in Monte Vista

**MOTION to approve addition to the agenda: Sally    SECOND: LaVerne**

## V. CORRESPONDENCE

None

## V. COMMITTEE REPORTS

a. FINANCE COMMITTEE REPORT for August 2019 – PRESENTED BY Anita Kinsey, Finance Director. All financial reports were emailed to the Board members for review prior to today's BOD meeting. The Finance Committee reviewed the reports and recommend the August financial reports to the Board of Directors for approval.

Blue Peaks has completed 16% of the 2020 fiscal year. The cash balance as of August 31 is \$859,351 with \$612,966 invested in CD's. Expenditures are \$3,752 in excess of revenue, in comparison to a deficit of \$8,354 at the same time in Fiscal Year 2019. We are operating in balance with the annual budgeted amounts.

The Statement of Financial Position lists accounts receivable in the amount of \$237,142 and accounts payable at \$239,190.

The Statement of Activities shows an overall decrease in revenue this year of approximately 14%, compared to this time in FY2019. August year to date expenditures have also decreased approximately 14% under expenditures in FY2019.

Our Current Ratio has increased from 6.84 to 1 last month, to 6.98 to 1 this month. We have 7.32 months of operating expenses in the total Fund Balance, and 5 months of operating expenses in the Fund Balance net of assets.

Motion to approve August financial statements as presented:

**MOTION: LaVerne**

**SECOND: Joyce**

#### **VI. OLD BUSINESS**

None

#### **VII. NEW BUSINESS**

1./2. Discussion presented by Cindy Espinoza, Residential Director, regarding the approval of 2 new Residential policies: Quality Management Plan and an addition to the existing Incident/Critical Reporting policies. Both policies were updated as a result of the recent CDPHE survey and include the details of the Residential Quality Management plan and changes to the specific responsibilities for trending incidents.

**MOTION to approve the policies: Joyce Second: Vicki**

2. Discussion regarding pursuing renting Gonzales House in Monte Vista through a property management company. Anita presented the details for a property management company here in Alamosa - LaVerne suggested getting another bid for comparison. Joyce has experience with the property management company that Anita looked into and finds them to be reliable. The Board is in favor of renting the house and commented that it has been empty for two years and was interested in the additional income for the agency.

**MOTION to pursue renting Gonzales House: Nita SECOND: Joyce**

#### **VIII. EXECUTIVE DIRECTOR'S REPORT**

Brooke reviewed the status of some of the programs: Residential: it is likely that the agency will be losing another Residential resource as the client is moving to Grand Junction. Anita mentioned that the expenses were \$19000 less in August based on the closure of Bara House. Case Management meeting in Pueblo on 10/24 regarding Conflict Free Case Management. Day Services new operating hours are in place and clients/staff have adjusted. Potential new client in SLS. Early Intervention – discussed the use of telehealth to obtain providers. The Board deferred the discussion on the Christmas bonus until next Board meeting.

#### **X. PUBLIC COMMENT**

NONE

#### **IX. ADJOURN**

The meeting adjourned at 2:40 pm.

**Motion to adjourn: Vicki SECOND: Nita**