

# BOARD MEETING MINUTES

July 8, 2020

## MEMBER'S PRESENT

LaVerne Valdez  
Vicki Alire  
Sonya Lee  
Brad Wilcox  
Chris Montague  
Sally Allee  
Nita McAuliffe

## OTHERS PRESENT

Tim Johnson  
Cindy Espinoza  
Anita Kinsey  
Heather Parga

## CALL TO ORDER

The Board meeting was called to order at 2:04 pm

This Board meeting was held via conference call due to the COVID-19 pandemic.

## Introduction of guests:

None

## II. APPROVAL OF THE MINUTES:

Approval of the minutes from June 10, 2020

Motion to approve the minutes from June 10, 2020:

**MOTION: Vicki    SECOND: Brad**

## III. ADDITIONS/CHANGES TO AGENDA

None

## IV. CORRESPONDENCE

None

## V. COMMITTEE REPORTS

a. FINANCE COMMITTEE REPORT May 2020 – presented by Anita Kinsey, Finance Director. All financial reports were emailed or mailed to the Board members for review prior to today's BOD meeting.

Blue Peaks has completed 92% of the 2020 fiscal year. The cash balance as of May 31 is \$1,729,392 with \$612,966 invested in CD's. Revenue in May is \$227,003 in excess of the expenditures, in comparison to a deficit of \$49,610 at this time in 2019. We are operating under the annual budgeted amounts.

The Statement of Financial Position lists accounts receivable at \$259,616 and accounts payable at \$246,377.

The Statement of Activities shows an overall decrease in revenue this year of approximately 9.5%, compared to this time in FY2019. May year to date expenditures have decreased approximately 12.1% under expenditures in FY2019.

Our Current Ratio at the end of May is 3.03 to 1. We have 9.71 months of operating expenses in the total Fund Balance, and 7.51 months of operating expenses in the Fund Balance net of assets.

Motion to approve May 2020 financial statements:

**MOTION: LaVerne                      SECOND: Chris**

## **VI. OLD BUSINESS**

None

## **VII. NEW BUSINESS**

\*Approval of policy changes in response to updated labor regulations:  
For this meeting, no updated policies were presented.

**\*Discussion:** Sally asked if there were any agency clients that had any needs that were currently not being met through available services in the Residential program. Both Cindy and Tim discussed the stimulus payments that have been received by the clients and reviewed the resources that are accessible in both the SLS and Residential program. Sally, supported by other Board members, asked if the agency would be able to continue to pay staff bonuses in the coming months. Brooke responded that it may be possible if the retainer payments continue – the termination date of the retainer payments is not known at this time. Brooke reviewed the operational status of the different departments in response to COVID. Cindy discussed the Residential plan to begin offering Outdoor Visitation as prescribed by the Department of Health – effective July 20. Cindy is mailing letters notifying Residential stakeholders and training direct care personnel. Brooke described the changes in billing methodologies for Case Management and the 1% cut in provider rates effective July 1.

## **VIII. EXECUTIVE DIRECTOR'S REPORT**

See above discussion

## **X. PUBLIC COMMENT**

NONE

## **IX. ADJOURN**

**MOTION TO ADJOURN: Vicki SECOND: Chris**

The meeting adjourned at 2:30 pm.