

BOARD MEETING
April 13, 2016
2:00p.m

MEMBER'S PRESENT

Laverne Valdez
Julie Geiser
Robert Wardell
Sally Allee
Sonya Lee
Lynn Lambert
Nita McAuliffe
Vicki Alire

OTHER'S PRESENT

Brooke Hayden
Anita Kinsey
Tim Johnson
DeAnna Chacon
Cindy Espinoza
Pat Rheaume

I. CALL TO ORDER

The Board meeting for April 13, 2016 was called to order by Vicki Alire at 2:00p.m

II. APPROVAL OF THE MINUTES

A motion was made to approve the minutes for March 2016.

MOTION: Robert Wardell SECOND: Julie Geiser XPASSED

III. AGENDA ADDITIONS/CHANGES

A motion was made to approve an additions to the minutes.

Addition:

Board Member email * the majority of Board members expressed reluctance on posting their private email addresses on the website. The agency will create individual email accounts for each Board member here at the agency if we are requested to do so by any upcoming CCB transparency requirements.

IV. CORRESPONENCE

NONE

V. COMMITTEE REPORTS

a. Finance Committee

The financial reports were emailed to Board members prior to today's meeting for member review. The Finance Committee met at 1:30 p.m. to review February, 2016 financial reports and present to the Board for approval. BPDS ended the month of February with an excess balance of \$15,098.

The Statement of Financial Position shows an increase in State and Medicaid receivables in comparison to this time last year. Accounts Payable shows an overall decrease, consisting of a decrease in operating expenses and a slight increase in personnel compensation.

The Statement of Activities shows an overall increase in revenue of approximately 2% and a decrease in expenditures of approximately 4%. Comparison graphs on a monthly basis were presented for total revenue and total expenditures, in order to note the trend throughout the fiscal year. February was a short month, revenue was slightly less than

January. The most significant areas of decrease in expenditures were in compensation, occupancy and client assistance.

The month of February ended with a 7.38:1 current ratio, the AR aging 3 months ago or more at 27.4%, and 3.43 months of operating expenses in the fund balance net of assets.

MOTION: Sally Allee SECOND: Julie Geiser XPASSED

VI. OLD BUSINESS

- a. Status of transition process for payroll
April was the first month to transition to every two weeks, it is going well.
- b. RFP status for audit proposals – due by 4/25/16
BPDS has received three proposals in on the RFP for audit services
- c. Person Centered Thinking training
BPDS is hosting this training for direct care staff, supervisors and other staff from other CCB's. This training is also open to families and Board members.

VII. NEW BUSINESS

- a. Board vacancies
BPDS has two Board member openings. Brooke has asked the members for any suggestions for potential Board members.
- b. **Executive Session
 1. Personnel issue
The directors were dismissed to Executive session.

VIII. EXECUTIVE DIRECTOR'S REPORT

- a. Admin building repairs
The repairs in the admin building have been completed.

- b. In discussing the six month contract with Squire, Patton, Boggs: Board members discussed the value of being part of system change conversations that impact the future of Blue Peaks and individuals with developmental disabilities in the San Luis Valley. Board members also expressed concern that we need to continue to be sensitive to the needs of our clients and do the right thing for our families as we consider spending agency dollars.

IX. ADJOURN

A motion was made to adjourn

MOTION: Robert Wardell SECOND: Sally Allee XPASSED

Documents distributed to Board members:

1. Copy of Denver Post article – 4/1/2016 “Families of disabled Coloradans questions overhead -costs in benefits”