

BOARD MEETING MINUTES

February 8, 2017

MEMBER'S PRESENT

Nita McAuliffe
Vicki Alire
Sonya Lee
LaVerne Valdez
Sally Allee
Joyce Fleming
Raphael Maestas
Chris Montague
Brad Wilcox

OTHERS PRESENT

Brooke Hayden
Anita Kinsey
Tim Johnson
Cindy Espinoza
Tyler Chacon
Heather Parga
Sarah Gallegos

I. CALL TO ORDER

The Board meeting for February 8, 2017 was called to order at 2:06 pm.

*Introduction of guests:

No guests

II. APPROVAL OF THE MINUTES

A motion was made to approve the minutes for January 11, 2017 as is:

MOTION: Vicki **SECOND:** Nita

III. ADDITIONS/CHANGES TO AGENDA

- *Approve the Title VI plan as required by the CDOT grant
- *Discuss timeline/process for Executive Director evaluation

IV. CORRESPONDENCE

None

V. COMMITTEE REPORTS

a. Finance Committee Report – presented by Anita Kinsey, Finance Director
All financial reports were emailed to the Board members for review prior to today's BOD meeting. The Finance Committee met today at 1:30 p.m. to review the Financial Reports. The Finance Committee recommends the financial reports to the Board of Directors for approval.

Blue Peaks has completed 50% of the 2017 fiscal year. The Cash balance as of December 31 is \$461,632 with \$585,966 invested in CD's. Revenue is \$2,661 in excess of the expenditures, in comparison to an excess of revenue of \$7,752 at the same time in Fiscal Year 2016. We are operating in balance with the annual budgeted amounts.

The Statement of Financial Position lists accounts receivable in the amount of \$407,134 and accounts payable at \$238,817.

The Statement of Activities shows an overall decrease in revenue this year of approximately 3.4%, compared to this time in FY2016. December year to date expenditures have decreased by

approximately 3.2% under expenditures in FY2016. A comparative analysis shows decreases in expenses this fiscal year from last fiscal year in staff compensation, medical and professional expenses, occupancy, vehicle expenses, and other supplies.

Our Current Ratio has increased from 5.57 to 1 last month, to 6.4 to 1 this month. The A/R Aging ratio increased from 21.7% last month to 25.6% this month. We have 6.43 months of operating expenses in the total Fund Balance, and 3.85 months of operating expenses in the Fund Balance net of assets.

Presentation (for approval) of the December, 2016 financial statements.

A motion was made to approve the Financial Statements from December, 2017:

MOTION: Joyce SECOND: LaVerne

VI. OLD BUSINESS

*Brad was reapproved as the County representative on our Board for Alamosa County. Alamosa County advertised the position as part of their transparency requirements – the County reported that there were no applicants for the position.

VII. NEW BUSINESS

1. A copy of the Title VI Plan was submitted to the Board for approval. The Title VI Plan is required to be developed by Blue Peaks in order to receive federal dollars for the CDOT vehicle grant. The Plan defines agency process to ensure that our programs and activities, normally provided in English, are accessible to persons with limited English proficiency and do not discriminate on the basis of national origin in violation of the Title VI Civil Rights Act of 1964.

A motion was made to approve the Title VI Plan:

MOTION: Nita SECOND: Chris

2. The Board reviewed the process for the Executive Director evaluation. As has occurred in previous years, each Board member will submit feedback for the evaluation.

3. Heather and Brooke will be attending Awareness Day at the Capital on February 15, 2017.

VIII. EXECUTIVE DIRECTOR'S REPORT

Brooke reported on the increase in agency expenditures due to the increase in minimum wage effective January 1, 2017. There is also indication that employees that previously utilized Medicaid will be signing up for agency provided insurance due to an increase in income. Also, the new claims payment system will go into effect March 1, 2017 – Anita briefly discussed the process for revalidation. There is a possibility that payments will be delayed for several weeks following March 1. Also, a draft for a Conflict Free Case Management bill has been released to stakeholders by Health Care Policy and Financing – there is currently no indication of when the final version of the bill will be finalized.

X. PUBLIC COMMENT

NONE

IX. ADJOURN

The meeting adjourned at 2:48 pm.

MOTION: Raphael SECOND: Nita

In the Board notebooks:

1. A copy of the Title VI Plan for the CDOT vehicle grant